

The Libby Shelf

Timeline

1. To view your Timeline, click on the [clock logo](#) at the bottom (it will highlight in green). The list will be organized by date, but you can refine the list by selecting “Loans,” “Holds,” or “Returns” in the top right corner.

The screenshot displays the 'Timeline' section of the Libby Shelf. At the top, there are three filter buttons: 'loans 5' (highlighted in green), 'holds 3' (highlighted in purple), and 'returns 5' (highlighted in yellow). Below the filters, the date 'JANUARY 2022' is shown. The list contains four items, each with a book cover, title, author, series information, and status:

- Dog Man** by Dav Pilkey, #1 in series, Returned 20 days early. The date '10 JAN' is circled in red.
- Grime and Punishment** by Dav Pilkey, #9 in series, Returned 20 days early. The date '10 JAN' is circled in blue.
- Brawl of the Wild** by Dav Pilkey, #6 in series, Placed on hold. The date '10 JAN' is circled in red.
- Dog Man Unleashed** by Dav Pilkey, #2 in series, Placed on hold. The date '10 JAN' is circled in red.

At the bottom of the screen, there is a navigation bar with five icons: a magnifying glass, a building, a list, a book, and a clock. The clock icon is circled in blue.

2. On the right side of the screen, you can see **the date** the item was loaned, placed on hold, or returned. You will also be able to “**Borrow**” or “**Place a Hold**” on any title in the list.

Timeline

loans 12 holds 8 returns 10

3. To edit your timeline, click the “**Actions**” button in the top right corner. A new window will pop up to “Synchronize Shelf,” “Export Timeline,” “Disable Activity Recording,” or “Remove all Activities.” **Only click Remove all Activities if you wish to delete everything from your timeline.**

