

# Memo

**To:** Planning Commission  
**From:** Andrea Blevins  
Mark Stursma, Travis Gibbons, Michelle Romeo, Carla Heathershaw  
**cc:** Risko, & Derek Goff  
**Date:** August 26, 2020  
**Re:** Ratification of Quarantine Actions



On March 17, 2020, Governor Ricketts signed Executive Order 20-03 which provided a limited waiver of certain requirements of the Nebraska Open Meetings Act. Specifically, the Executive Order permitted all public bodies in the State of Nebraska to meet by video conferencing, telephone conference call or other telecommunications application, so long as members of the public and the media were provided access to the meetings in some manner. A public body electing to so meet was required to provide reasonable advanced publicized notice of its meeting and prepare an agenda of items to be discussed at the meeting. The purpose of the Executive Order was to assist public bodies in balancing the need to remain operational while also ensuring the safety of their members, the public and the media during the COVID-19 pandemic. The waiver of these Open Meetings Act requirements was initially applicable through May 31, 2020, and subsequently extended until June 30, 2020.

The City of Papillion elected to hold Planning Commission meetings by video conferencing using “Zoom” meetings, beginning with the April 29, 2020 Planning Commission Meeting and concluding with the June 24, 2020 meeting. During these meetings, the Planning Commission made 38 Motions and voted to recommend approval of agenda items. The City acted in reliance of the Governor’s Executive Order and guidance provided by the Nebraska Attorney General, and is confident that the video-conference Planning Commission meetings were fully compliant with the requirements and limitations of the Executive Order. However, in the event that the Executive Order itself or any action taken by the City of Papillion in reliance on the Executive Order is found to be unlawful, it is prudent for the Planning Commission to ratify all actions taken during the video-conference meetings.

**Staff asks the Planning Commission to make a Motion to ratify all Motions and Votes made during Planning Commission meetings on April 29, 2020; May 27, 2020; and June 24, 2020, as listed in this memo dated August 26, 2020.**

The following actions took place during the effective dates of Executive Order 20-03:

**April 29, 2020**

- Approval of Agenda
- Approval of the February 26, 2020 Minutes
- Ashbury Hills Replat 1 Final Plat
- Willa Final Plat

- Sarah Schuhmacher’s Salon Special Use Permit
- 243 N Jefferson St Garage and Apartment Expansion Special Use Permit
- Corn’s Third Addition Preliminary Plat
- R&R Commerce Park South Preliminary Plat
- R&R Commerce Park South Change of Zone
- Rose Park Preliminary Plat
- Rose Park Change of Zone
- Ashbury Hills Replat 1 Change of Zone
- Willa Preliminary Plat
- Willa Change of Zone
- Ordinance No. 1881 – 2020 Annexation No. 1
- Ordinance No. 1882 – Zoning Map Amendment
- Ordinance No. 1878 – PUD Planned Unit Development Overlay District Regulations Amendment
- Adjournment

**May 27, 2020**

- Approval of Agenda
- Approval of the April 29, 2020 Minutes
- Lincoln Way Replat 1 Final Plat
- 302 E 1<sup>st</sup> Street Special Use Permit
- Adjournment

**June 24, 2020**

- Approval of Agenda
- Approval of the May 27, 2020 Minutes
- Belterra (Phase 2) Final Plat
- Ashbury Hills (Phase 2) Final Plat
- Belterra (Phases 2 – 5) Revised Preliminary Plat
- Belterra (Phases 2 – 5) Change of Zone
- Ashbury Hills (Phases 2 – 5) Revised Preliminary Plat
- Ashbury Hills (Phases 2 – 5) Change of Zone
- Elections
  - Chairperson
    - Open Nominations
    - Close Nominations
    - Approve Election of Rebecca Hoch
  - Vice Chairperson
    - Open Nominations
    - Close Nominations
    - Approve Election of John E. Robinson III
- Adjournment