

APPLICATION FOR EMPLOYMENT

If you are interested in becoming a Papillion Police Officer, employment information can be obtained from:

PAPILLION POLICE DEPARTMENT
1000 EAST 1ST STREET
PAPILLION, NE 68046
402-597-2035

www.papillion.org

Written and Physical Agility Test: For specifics regarding tests and study guides, visit the Papillion Police Dept. website.

Prerequisites: You must have met the aforementioned education/certification requirements prior to the test date. In addition, you must submit a copy of your high school diploma or G.E.D. certificate and records of any military service (DD214) at the time the application is returned. If you falsify an application you will be disqualified from further consideration.

- No make-up test will be allowed. You must take the written tests and physical agility test on the date and at the time scheduled.

Upon successful completion of the written test, the applicant is placed on an eligibility list.

FINAL SELECTION

For each position open, the Chief of Police will make the final selection from among the top candidates. Those selected will be notified, given a conditional offer of employment, and then subsequent tests will be scheduled.

The subsequent tests include:

- Oral Interview
- Background Check
- Polygraph Examination
- Psychological Examination
- Physical Examination by a physician
- Drug Screen

REASONS FOR REJECTION

- Conviction of a felony
- Convictions for domestic violence related offenses
- Misdemeanor convictions which could negatively impact officer responsibilities
- Serious traffic convictions or patterns of traffic violations
- Poor credit history
- Poor employment history
- Substance abuse (alcohol, drugs, steroids)
- Disqualifying medical condition as determined by the examining physician.
- Failure to perform adequately on the psychological examination.

THE CITY OF PAPILLION
IS AN EQUAL OPPORTUNITY
EMPLOYER



CONTACT INFORMATION

Papillion Police Department
Scott Lyons — Chief
1000 East 1st Street
Papillion, NE 68046
www.papillion.org
402-597-2035

An Equal Opportunity Employer
Updated 10-1-2020



Interested in a
career in
LAW ENFORCEMENT ?



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Scott Lyons - Chief
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Papillion, NE 68046

OVERVIEW



JOB DESCRIPTION

Police officers perform field and office duties in uniform or plain clothes assignments that entail:

- Cruiser Patrol
- Accident Investigation
- K-9 Unit
- School Resource Officer
- Criminal Investigations
- Field Training Officer
- Narcotics Investigations
- Firearms Instructor
- Defensive Tactics Instructor
- Crime Prevention

The work involves responsibility for the protection of life and property; for the prevention, detection and investigation of crime; and for maintaining law and order. Police work involves an element of personal danger. However, officers are provided a variety of safeguards ranging from professional training to body armor. Specific assignments are received from superior officers and are carried out in accordance with the Standard Operating Procedures of the Papillion Police Department.

REQUISITE SKILLS: Due to the critical nature of most assignments, all sworn personnel must be able to act decisively, with good judgment, and without direct supervision.

The office has a strict performance criteria and all personnel are periodically inspected and evaluated.

It is important that all employees maintain a professional image and thereby gain the respect of the community they serve.

DEPARTMENT STRUCTURE

The Department is comprised of 2 Divisions, each headed by a Lieutenant. Each Division is further divided by shifts or units supervised by a Sergeant.

QUALIFICATIONS

Education and/or Certification: Must have been awarded a high school diploma or GED and an Associate of Arts Degree or have completed a minimum of 60 hours of college course work from an accredited college or university.

Character: You must be of good character and must not have demonstrated a disregard of the law to a degree that discretion as an employee would be impaired. If adverse information relative to your character and/or your background is received, you may be eliminated from further consideration. An opportunity to explain minor character flaws may be afforded the applicant during the oral interview.

Physical: Vision must be correctable to 20/20 without color blindness and hearing shall be within the normal range.

Age: You must be at least 21 years of age at the time of appointment.

Driver's License: Nebraska residency and a valid Nebraska driver's license are required upon appointment.

Citizenship Requirements: United States citizenship is required, along with the ability to speak and understand the English language.

Tests: You must receive a score on the written test that meets the standard required by the Papillion Police Department. Polygraph, psychological, and physical examinations, to include drug screening and a fitness assessment will be administered to candidates offered employment.

BENEFITS AND WAGES

Salary and benefits are subject to collective bargaining between the City of Papillion and the police bargaining unit, Fraternal Order of Police Lodge #19.

Salary: Police officer salary range is \$57,307.27 to \$82,794.33 annually. Salary for police trainee is \$54,615.13 until successful completion of basic training.



Sick leave: Earned at the rate of twelve (12) hours for each full month of service.

Holidays: Ten (10) holidays and two (2) personal days are paid. Employees working on a holiday are paid 2 and 1/2 times the regular rate of pay.

Employees contribute a percentage of health insurance monthly.

Vacation: 80 hrs.-192 hrs. Depending on years of service.

Uniforms: All uniforms and essential equipment are provided by the City.

Tuition reimbursement: For pre-approved college course work taken at a college or university that has been accredited through a nationally recognized accrediting agency or association.

College pay—\$50.00 month bachelor*
\$60.00 month masters*

*after 5 years service

Longevity pay: 2% after 6 years; 3% after 12 years; 4% after 18 years.

Physical fitness pay: Up to \$400-\$600 annually depending on performance on Cooper physical fitness test.