

**CITY OF PApILLION
MAYOR AND CITY COUNCIL REPORT
January 2, 2019 AGENDA**

Subject:	Type:	Submitted By:
Approve Resolution No. R19-0001 City of Papillion & City of La Vista Shared Maintenance for Giles Road Memorandum of Understanding (MOU)	Resolution <i>R19-0001</i>	Jeffrey L. Thompson Public Works Director/City Engineer

SYNOPSIS:

A resolution has been prepared authorizing the Mayor to execute a Memorandum of Understanding with the City of La Vista concerning the operation and maintenance responsibilities for Giles Road from the East Right of Way line of 66th Street to the West Right of Way line of Portal Road serving properties within both the city of Papillion and the city of La Vista. The proposed Memorandum of Understanding is attached.

FISCAL IMPACT:

No new financial obligations will result from this Memorandum of Understanding. The Public Works Department of each City will continue to be responsible to maintain the portions and elements of Giles Road that lie within their respective jurisdictions. Work exchanges may take place when it is logical and cost effective do so.

RECOMMENDATION:

Approval.

BACKGROUND:

The City of Papillion and the City of La Vista have portions of Giles Road between 66th Street and Portal Road that lie within their respective city limits. Maintenance duties have been shared. As personnel have retired or taken new positions, there has become a need to have the verbal agreements documented to facilitate succession of operations and minimize any confusion. This Memorandum of Understanding has been developed jointly by personnel from each City's Public Works Department. This MOU runs for a period of one year, and will renew January 1 of each year unless mutually agreed otherwise by the two Cities.

ATTACHMENTS:

- | | |
|--------------------------------|---------|
| 1. Resolution No. R19-0001 | 1 Page |
| 2. Memorandum of Understanding | 4 Pages |

RESOLUTION NO. R19-0001

BE IT RESOLVED that the Mayor and City Council of the City of Papillion hereby approve the Memorandum of Shared Maintenance Responsibilities for Giles Road between the City of Papillion and the City of La Vista contingent upon approval of both City Councils and full execution of the agreement.

PASSED AND APPROVED THIS __ DAY OF _____, 2019.

CITY OF PAPIILLION

David P. Black, Mayor

ATTEST:

Nicole Brown
City Clerk

(SEAL)

MEMORANDUM OF SHARED MAINTENANCE RESPONSIBILITIES FOR
GILES ROAD
BETWEEN CITY OF LA VISTA & CITY OF PAPIILLION
IN SARPY COUNTY, NEBRASKA
East ROW 66th Street to West ROW Line of Portal Road
December 2018

DEFINITIONS:

A. Surface Maintenance:

1. Patching, sealing, and minor repairs of the traveled way.
2. It will also include minor shoulder repair such as repair of wheel ruts and minor erosion.

B. Mowing:

1. Done to the mowing standard of the jurisdiction performing the work including trash pickup.
2. Includes mowing and or cleaning and removal of vegetative growth from the median surfacing cracks and joints.

C. Graffiti Removal:

1. Removing or covering graffiti on the right of way and on structures within the right of way.
2. Usually involves covering paint markings on concrete structures, headwalls, retaining walls, and abutments with a mixture of Portland cement concrete and water.
3. Metallic appurtenances may have to be painted or a graffiti removal product may be used.
4. EACH JURISDICTION MAINTAINS ITS OWN.

D. Pavement Markings:

1. Painting centerlines, edge lines, turn bays, stop lines, etc. per the "Manual on Uniform Traffic Control Devices", latest edition.
2. Pavement striping on Giles Road shall be done as determined by the jurisdiction doing the painting. Some items that do not logically stop at jurisdiction boundaries, such as crosswalks, shall be coordinated to do all at the same time or by one agency as a work trading effort.

E. Traffic Signage:

1. Warning and regulatory signs for mainline Giles Road only, per the "Manual on Uniform Traffic Control Devices", latest edition.
2. Includes all inspection, replacement, cleaning and other normal sign maintenance and replacement.
3. EACH JURISDICTION MAINTAINS ITS OWN. From 69th Street to 96th Street, Papillion maintains all signs controlling eastbound traffic and La Vista maintains all signs controlling westbound traffic.

F. Intersecting Street Signs:

1. Warning and regulatory signs for public streets intersecting with Giles.
2. EACH JURISDICTION MAINTAINS ITS OWN

G. Traffic Signals:

1. Any power-operated traffic control device, other than a barricade warning light or steady burning electric lamp, by which traffic is warned or directed to take some specific action.
2. All routine and preventive maintenance on all traffic signals (Except Highway intersections) shall be the responsibility as shown in Table "B". This will include locating underground cables unless specifically delegated to another agency.
3. Costs for this maintenance shall be shared among the appropriate jurisdictions. The amount shall be \$660.00, annually, per location. This is to be divided among the proper jurisdictions at each location.

H. Ditching:

1. Cleaning and reshaping ditches.
2. EACH JURISDICTION MAINTAINS ITS OWN.

I. Storm Sewer and Culverts:

1. Routine, inspection, cleaning, and maintenance of inlets, ditches, culverts, storm sewer pipes, and junction structures is the responsibility of each jurisdiction.
2. Repair, removal and replacement is the responsibility of each jurisdiction.
3. Each jurisdiction shall investigate and enforce against illicit discharges into storm sewer systems in their respective areas. Each agency shall notify the upstream and/or downstream agency (as applicable) of storm sewer discharge complaints, violations, investigations and enforcement actions.

J. Snow Removal:

1. Routine removal/plowing of snow as well as sanding and salting of the traveled way in accordance with established policies and procedures of each jurisdiction standards.
2. Between 69th Street and 96th Street Papillion is responsible for eastbound snow removal and La Vista is responsible for westbound snow removal. East of 69th Street and west of 96th Street, La Vista is responsible for eastbound and westbound snow removal. However, each agency may plow in either direction based on convenience of operations and without making any cost claims for doing so.

K. Sidewalks:

- 1 EACH JURISDICTION MAINTAINS ITS OWN.

L. Street Lighting:

MOU of Giles Road Shared Maintenance Responsibilities

1 EACH JURISDICTION MAINTAINS ITS OWN.

M. Bridge Responsibility: Not applicable.

Special Notes:

- This MOU shall be reviewed for needed updates in November 2020.
- Signal costs in the main agreement refer to utility costs. The current price is \$660 per signal per year. The lead agency will bill for maintenance at the beginning of each calendar year.

TABLE "A"
GILES ROAD MAINTENANCE
INFORMAL AGREEMENT

GILES ROAD FROM	JURISDICTION	RESPONSIBILITY
East ROW 66 th Street to CL 69 th Street	La Vista (until Papillion annexes Stockman's Hollow)	100%
East ROW 69 th Street to East ROW 96 th	La Vista Papillion	50/50 split at CL
East ROW 96 th Street to West ROW line of 107 th Street	La Vista	100%
West ROW line 107 th to West line of Portal Road	La Vista Papillion	100% Sidewalk on south

TABLE "B"
SIGNAL MAINTENANCE LIST

JURISDICTION	RESPONSIBILITY
Rogers (ped crossing lights)	Lead agency La Vista. Power, maintenance, & bulb replacement-split with Papillion
Edgewood Blvd	Lead agency La Vista. Power, maintenance, & bulb replacement-split with Papillion
South 85th Street	Lead agency La Vista. Power, maintenance, & bulb replacement-split with Papillion
South 72nd Street	Lead agency Papillion. Power, maintenance, & bulb replacement-split with La Vista
South 96th Street	power, maintenance, and bulb replacement; all La Vista
South 108th Street	power, maintenance, and bulb replacement; all La Vista
South 84th Street	power, maintenance, and bulb replacement; all State of NE

MODIFICATION:

It is mutually understood and agreed by and between the parties:

- This MOU may not be assigned by either of the parties hereto to any other entity without the specific written permission of all parties to this Agreement.
- This MOU may be partially or completely terminated or modified only by mutual agreement of

the parties.

EFFECTIVE DATE & SIGNATURE:

This MOU shall be effective upon the signature of Papillion and La Vista officials. It shall be in force from January 1, 2019 to January 1, 2020 and shall renew automatically each year thereafter unless terminated or modified as specified herein. Papillion and La Vista indicate agreement with this MOU by the signatures of their Mayors.

Executed by the City of Papillion this ___ day of _____, 2019

ATTEST: CITY OF PAPIILLION, a Nebraska municipal corporation

City Clerk By _____
David P. Black, Mayor

Executed by the City of La Vista this ___ day of _____, 2019

ATTEST: CITY OF LA VISTA, a Nebraska municipal corporation

City Clerk By _____
Douglas Kindig, Mayor