



FINAL PLAT APPLICATION

The following items must be submitted with the application for consideration:

1. Two full sized, **folded** final plat drawings that meet the criteria of §170-12C;
2. Final Plat checklist;
3. Application fee (\$500, plus \$10 per lot);
4. PDF files for all exhibits submitted;
5. A CAD file of the Final Plat and any supplemental exhibits (as requested by the City Engineer);
6. A list with contact information for applicant consultants not listed in the application such as the surveyor, attorney, etc.;
7. Source and Use of Funds with supporting documentation; and
8. A minimum of three Mylars and a digital copy of the plat shall be required upon City Council approval of the Final Plat.

The following information must be provided for the application to be considered complete:

APPLICANT INFORMATION:

Name: _____ E-Mail: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Fax Number: _____

PROPERTY OWNER INFORMATION: (Attach a separate sheet if multiple properties.)

Name: _____ E-Mail: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Fax Number: _____

ENGINEER INFORMATION:

Name: _____ E-Mail: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Fax Number: _____

PLAT INFORMATION:

Plat Name: _____ SID #: _____

General Location: _____

Legal Description: _____

Section: _____ Township: _____ Range: _____

DEVELOPMENT DETAIL*:

<u>Zoning</u>	<u>Acres</u>	<u># of Lots</u>	<u># of Units</u>	<u>Use Type**</u>

* A change of zone application must be filed for any change in zoning.
**Single Family Residential, Townhomes, Multi-Family Residential, Commercial, Industrial, or Other

Gross Acres: _____

Anticipated Total Taxable Valuation: Land: _____ Improvements: _____

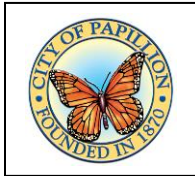
Please note the following procedures:

1. The Planning Commission will make a recommendation to the City Council.
2. City Council will make a final decision on the final plat.
3. If applicable, a subdivision agreement and a water and sewer connection agreement must be completed prior to City Council action on the final plat.
4. The City will prepare the subdivision agreement and water and sewer connection agreement.
5. The subdivision agreement, other necessary agreements, and any applicable easement dedications and/or vacations will be recorded with the Sarpy County Register of Deeds. The cost of which will be borne by the final plat applicant or property owner.
6. Please see the Planning Department's fee policy regarding revision/resubmittal fees.

I, the undersigned, understand the final plat process as stated above and I authorize City Staff to enter the property for inspection related to the specific request during this process.

Owner Signature (or authorized agent)

Date



FINAL PLAT CHECKLIST

The following information is required with the submittal under §170-12C:

- Date, title name, and legal description of subdivision.
- Streets, street names, lots, lot numbers, and other similar information. For street names, any directional for a street name should be abbreviated as S, N, E, or W, as applicable, with no period used after such abbreviations (i.e. E 3rd Street).
- Setback lines. Building setbacks must be depicted within irregularly shaped lots and lots with multiple frontages. Provide a table or typical drawing for all other lot types.
- Graphic scale and true north point.
- Survey monuments. Identify whether monuments are existing or are to be set.
- Dimensions, angles, bearings, and complete legal description of the property.
- Location, dimensions, and purpose of any easements.
- Purpose for which sites are dedicated or reserved. Identify the purpose and proposed ownership and maintenance of any outlots.
- Certification by surveyor = certifying to the accuracy of survey and plat.
- Certification signed and acknowledged by all parties holding title or having any title interest in the land subdivided and consenting to the preparation and recording of the plat as submitted. All signatures shall be notarized.
- Certification of approval by the Planning Commission, City Engineer, and City Council.

The following may be required:

- Written authorization from the property owner if the application form is not signed by the property owner.
- Subdivision agreement or an amendment to an existing Subdivision Agreement, as applicable (to be drafted by City staff).
- Sewer and water connection agreement (to be drafted by City staff).
- Exhibits for any agreement drafted by City staff (to be identified by City staff and provided by developer).
- Protective covenants (to be drafted by developer). Such covenants shall address, as applicable, over lot drainage, street creep/driveway binding, ADA compliance for driveway slopes, the use of consistent fencing along arterials, collector streets, and other significant street corridors, proximity to City's facilities such as Fire Station No. 2 and SumTur Amphitheater, and any other conditions unique to the subdivision as identified by City staff.