



FINAL PLAT APPLICATION

The following items must be submitted with the application for consideration:

1. Five full sized, **folded** final plat drawings that meet the criteria of §170-12C;
2. Final Plat checklist;
3. Application fee (\$500, plus \$10 per lot);
4. PDF files for all exhibits submitted;
5. A CAD file of the Final Plat and any supplemental exhibits (as requested by the City Engineer);
6. A list with contact information for applicant consultants not listed in the application such as the surveyor, attorney, etc.;
7. Source and Use of Funds with supporting documentation; and
8. A minimum of three Mylars and a digital copy of the plat shall be required upon City Council approval of the Final Plat.

The following information must be provided for the application to be considered complete:

APPLICANT INFORMATION:

Name: _____ E-Mail: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Fax Number: _____

PROPERTY OWNER INFORMATION: (Attach a separate sheet if multiple properties.)

Name: _____ E-Mail: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Fax Number: _____

ENGINEER INFORMATION:

Name: _____ E-Mail: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Fax Number: _____

PLAT INFORMATION:

Plat Name: _____ SID #: _____

General Location: _____

Legal Description: _____

Section: _____ Township: _____ Range: _____

DEVELOPMENT DETAIL*:

<u>Zoning</u>	<u>Acres</u>	<u># of Lots</u>	<u># of Units</u>	<u>Use Type**</u>

* A change of zone application must be filed for any change in zoning.
**Single Family Residential, Townhomes, Multi-Family Residential, Commercial, Industrial, or Other

Gross Acres: _____

Anticipated Total Taxable Valuation: Land: _____ Improvements: _____

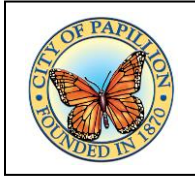
Please note the following procedures:

1. The Planning Commission will make a recommendation to the City Council.
2. City Council will make a final decision on the final plat.
3. If applicable, a subdivision agreement and a water and sewer connection agreement must be completed prior to City Council action on the final plat.
4. The City will prepare the subdivision agreement and water and sewer connection agreement.
5. The subdivision agreement, other necessary agreements, and any applicable easement dedications and/or vacations will be recorded with the Sarpy County Register of Deeds. The cost of which will be borne by the final plat applicant or property owner.
6. Please see the Planning Department's fee policy regarding revision/resubmittal fees.

I, the undersigned, understand the final plat process as stated above and I authorize City Staff to enter the property for inspection related to the specific request during this process.

Owner Signature (or authorized agent)

Date



FINAL PLAT CHECKLIST

The following information is required with the submittal under §170-12C:

- Date, title name and location of subdivision.
- Streets, street names, lots, setback lines, lot numbers and other similar information.
- Graphic scale and true north point.
- Survey monuments.
- Dimensions, angles, bearings and complete legal description of the property.
- Location, dimensions and purpose of any easements.
- Purpose for which sites are dedicated or reserved.
- Certification by surveyor or engineer certifying to the accuracy of survey and plat.
- Certification signed and acknowledged by all parties holding title or having any title interest in the land subdivided and consenting to the preparation and recording of the plat as submitted.
- Certification of approval by the Planning Commission, City Engineer and City Council.

The following may be required:

- Subdivision agreements and sewer and water connection agreements (to be drafted by City staff)
- Protective covenants if any in form for recording (to be drafted by developer).