



COMPREHENSIVE PLAN AMENDMENT APPLICATION

The following items must be submitted by the established deadline dates for consideration:

1. Two fully dimensioned, 8 ½" x 11" color maps showing:
 - a. Land affected;
 - b. Present zoning of property and zoning of adjacent property;
 - c. Current land use plan classification and proposed land use plan changes;
 - d. Current land use plan classification of adjacent property;
 - e. Current and proposed street alignments;
2. Digital copy of map in PDF format;
3. General location and address of property;
4. Total acreage;
5. A fully completed Comprehensive Plan Amendment Request Form;
6. Title Company certified property owners list, and two sets of mailing labels, within 300' of request (unless the application is submitted with a Preliminary Plat application); and
7. Application fee (\$500).

The following information must be completed before an application is accepted for review:

APPLICANT INFORMATION:

Name: _____ E-Mail: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Fax Number: _____

PROPERTY OWNER INFORMATION: (Attach a separate sheet if there are multiple owners.)

Name: _____ E-Mail: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Fax Number: _____

LAND INFORMATION: (Attach a separate sheet if needed.)

General Location: _____

Legal Description: _____

Please note the following procedures:

1. The Planning Commission will hold a public hearing and make a recommendation to the City Council.
2. The City will prepare the resolution for consideration by the City Council.
3. The resolution will require a public hearing at City Council.
4. Please see the Planning Department's fee policy regarding revision/resubmittal fees.

I, the undersigned, understand a sign will be posted on my property and will remain until the public hearing process at Planning Commission and City Council is complete. I further understand the amendment process as stated above and I authorize City Staff to enter the property for inspection related to the specific request during this process.

Owner Signature (or authorized agent)

Date



COMPREHENSIVE PLAN AMENDMENT REQUEST FORM

The following is required if an amendment to the **Land Use Plan** is requested. Based on the nature and extent of the requested amendment, additional studies may be required. Attach additional sheets if necessary.

Current Land Use Plan designation: _____
(As designated by the Future Land Use Map)

Requested Land Use Plan designation: _____
(Consult the Comprehensive Plan for definitions of Future Land Use Map designations)

Explain the reason for this Land Use Plan amendment: _____

Identify what conditions have changed to warrant a change in the land use plan designation: _____

How does the requested land use designation further the goals and objectives of the City of Papillion Comprehensive Development Plan? _____

Explain why the requested land use designation is more appropriate than the existing designation. _____

Describe what type of development is envisioned for the area and provide a conceptual drawing if applicable. _____

The applicant has prepared this application and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant Signature

Date