

**CITY OF PAPIILLION  
MAYOR AND CITY COUNCIL REPORT  
JUNE 6, 2023**

Subject:	Type:	Submitted By:
A Resolution to approve the Design Services Contract with Carlson West Povondra Architects for the Police Department Expansion Project	Resolution R23-0099	Christiaan E. Whitted Chief of Police

**SYNOPSIS**

This resolution would approve a design services contract with Carlson West Povondra to provide architectural services related to the remodel/expansion of the Papillion Police Department.

**BACKGROUND**

Police Department staff, along with other City officials, conducted an Architectural RFP process to identify an architect to lead a remodel/expansion of the existing Police Department facility, located at 1000 East First Street, Papillion, NE, 68046. The committee chose Carlson West Povondra Architects to complete this project, with the next phase of the project being the completion of an architectural firm-led Schematic Design phase. This phase, and the subsequent plans created, will incorporate the latest design elements concerning modern public safety buildings in terms of layout, safety, and security. At the conclusion of this Phase I, Carlson West Povondra shall provide to the City the following:

- Building program with space needs spreadsheet
- Architectural and engineering narratives of existing condition analysis and proposed additions and modifications
- Conceptual building and site layout plans, including alternative options when appropriate
- Estimate of probable construction costs, including the costs based upon selection of alternative options

**FISCAL IMPACT**

In accordance with the payment terms and conditions outlined herein, Carlson West Povondra shall be compensated an amount not to exceed \$25,000 for successful completion of the scope of work set forth in the contract. Budget has the necessary funding to complete.

**RECOMMENDATION**

Approval

**ATTACHMENTS**

Resolution #R23-0099  
Agreement

**RESOLUTION NO. R23-0099**

**A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PAPIILLION, NEBRASKA TO APPROVE A CONTRACT WITH CARLSON WEST POVONDRA ARCHITECTS TO PROVIDE ARCHITECTURAL SCHEMATIC DESIGN SERVICES RELATED TO THE REMODEL/EXPANSION OF THE PAPIILLION POLICE DEPARTMENT.**

**WHEREAS**, The City of Papillion, having conducted an architectural RFP process, has selected Carlson West Povondra Architects to lead the remodel/expansion project of the Papillion Police Department; and

**WHEREAS** Phase I of the expansion project is the “Schematic Design” phase, to be led by Carlson West Povondra Architects; and

**WHEREAS**, both parties to this contract have agreed to contractual language and pricing associated with the requested services, at a cost not to exceed \$25,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Papillion, Nebraska to approve a Schematic Design Services Contract with Carlson West Povondra Architects to provide conceptual building and site layout plans, along with projected costs and alternative plans, associated with this project.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

CITY OF PAPIILLION, NEBRASKA

\_\_\_\_\_  
David P. Black, Mayor

Attest:

\_\_\_\_\_  
Nicole Brown, City Clerk