

**CITY OF PAPIILLION
MAYOR AND CITY COUNCIL REPORT
MAY 16, 2023 AGENDA**

Subject:	Type:	Submitted By:
Resolution to Approve the Sarpy County and Cities Wastewater Agency's FY2023/2024 Budget	Resolution R23-0087	Amber Powers, City Administrator

SYNOPSIS

Approval of Resolution R23-0087 would approve the Sarpy County and Cities Wastewater Agency's ("Agency") proposed FY 2023/2024 Budget as approved by the Agency at its April 26th Board meeting.

The Agency's fiscal year is July 1st through June 30th of each year, with the FY 2023/2024 Budget beginning on July 1st, 2023 and ending June 30th, 2024.

FISCAL IMPACT

The City of Papillion will owe a portion of its PILOT collected from OPPD for the portion of the PILOT collected within the Sewer Agency's boundaries. The amount has not been determined for the current year; however, the FY23/24 Budget estimates \$150,000 in PILOT revenues being collected from all entities.

The Sewer Agency's primary sources of income are loans, grants, and connection fees collected.

RECOMMENDATION

Approval.

BACKGROUND

On September 19th, 2017, City Council approved Resolution R17-0171, a resolution that approved an Interlocal Agreement creating the Agency and approved the City of Papillion's participation in it. The Agency consists of Sarpy County and the following cities: Papillion, Bellevue, Gretna, LaVista, and Springfield. The Agency Board consists of one representative from each of the six participating entities. The Interlocal Agreement requires each individual entity to approve the Agency's Annual Budget each year, prior to it becoming effective.

The proposed FY 2023/2024 was approved at the April 26th, 2023, Agency Board Meeting. The budget will become effective and binding July 1st, after each entity approves it in May and/or June.

ATTACHMENTS

- 1) Resolution #R23-0087
- 2) Sewer Agency Resolution #2023-012
- 3) Exhibit A: SCCWA Proposed FY2023-2024 Budget

RESOLUTION NO. R23-0087

**RESOLUTION APPROVING THE SARPY COUNTY AND CITIES WASTEWATER
AGENCY PROPOSED FY2023-2024 BUDGET**

WHEREAS, The City of Papillion is a party to an interlocal agreement (as amended, the “Formation Interlocal”) entered into pursuant to the Interlocal Cooperation Act, set out at Neb. Rev. Stat. § 13-801 et seq., by and between Sarpy County and the Cities of Papillion, Bellevue, Springfield, La Vista and Gretna (the “Members”), which formed the interlocal agency called the Sarpy County and Cities Wastewater Agency (the “Agency”); and,

WHEREAS, pursuant to Section IX of the Formation Interlocal, the Agency Board is required to approve an itemized annual budget which shall be presented to and subject to approval of the individual governing body of each Member; and,

WHEREAS, the Agency Board has approved the proposed FY2023-2024 Budget, a copy of which is attached hereto as **Exhibit A**; and,

WHEREAS, the Governing Body of the City of Papillion deems it appropriate and advisable to approve the proposed FY2023-2024 Budget which has been approved by the Agency Board and is attached hereto as **Exhibit A**.

THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Papillion, Nebraska that the Sarpy County and Wastewater Agency proposed FY2023-2024 budget is hereby approved.

PASSED AND APPROVED THIS 16TH DAY OF MAY, 2023.

CITY OF PAPHILLION, NEBRASKA

David P. Black, Mayor

Attest:

Nicole Brown, City Clerk

**RESOLUTION APPROVING THE SARPY COUNTY AND CITIES WASTEWATER
AGENCY FY2023-2024 BUDGET**

WHEREAS, pursuant to the Interlocal Cooperation Act, set out at Neb. Rev. Stat. § 13-801 et seq., (hereinafter the “Act”), Sarpy County and the Cities of Papillion, Bellevue, Springfield, La Vista and Gretna entered into an agreement (as amended, “Formation Interlocal”) and formed the interlocal agency called the Sarpy County and Cities Wastewater Agency (hereinafter the “Agency”);

WHEREAS, the Agency is a separate body corporate and politic under the Act;

WHEREAS, pursuant to the Formation Interlocal, the powers of the Agency as a body are exercised by the Agency Board; and

WHEREAS, the Agency Board discussed the proposed FY2023-2024 Budget and after discussion the Board deemed it advisable to approve the proposed FY2023-2024 Budget, attached hereto as **Exhibit A**, and pursuant to Section IX of the Agency Formation Agreement the FY2023-2024 Budget shall be presented to the governing body of each Agency Member for review and approval.

NOW, THEREFORE, BE IT RESOLVED BY THE AGENCY BOARD that the FY2023-2024 Budget is hereby approved and shall be presented to and subject to the approval of the individual governing body of each Agency Member; and

NOW, THEREFORE, IT FURTHER BE RESOLVED BY THE AGENCY BOARD that the Agency Board Chair is hereby authorized to execute, on behalf of the Agency Board, any and all documents associated with or in furtherance of the FY2023-2024 Budget.

The above Resolutions were approved by a vote of the Sarpy County and Cities Wastewater Agency Board at a public meeting duly held in accordance with applicable law on the 26th day of April, 2023.

Lisa A. Haine

Sarpy County and Cities
Wastewater Agency Secretary



David R. Kelly

Sarpy County and Cities Wastewater
Agency Board Chair

Exhibit A

FY2023-2024 Budget

[Attached]

SARPY COUNTY & CITIES WASTEWATER AGENCY
FY 2024 DRAFT BUDGET
07/01/2023 to 06/30/2024

	FY2023 Budget Amendment #1	Proposed FY2024 Budget	Amount Changed
10000 Money Market			
10010 Operation and Maintenance	\$ 1,424,075	\$ 1,920,729	\$ 496,654
10020 Loan Payment	\$ 1,500,000	\$ 1,520,625	\$ 20,625
10030 County Repayment	\$ -	\$ -	\$ -
10040 Surplus	\$ 4,171,519	\$ 2,558,646	\$ (1,612,873)
Total 10000 Money Market	\$ 7,095,594	\$ 6,000,000	\$ (1,095,594)
REVENUES:			
25000 CWSRF Planning Loan	\$ -	\$ -	\$ -
25010 CWSRF Construction Loan	\$ 58,663,500	\$ 24,324,748	\$ (34,338,752)
25020 Additional Construction Loan (WIFIA) or Grants	\$ -	\$ 55,081,552	\$ 55,081,552
26000 Member PILOT Contributions	\$ 589,659	\$ 150,000	\$ (439,659)
28000 Bellevue Expanded Force Main Contribution	\$ 3,650,000	\$ 500,000	\$ (3,150,000)
40005 Gemini Customer Contribution Funds Used	\$ 5,970,000	\$ 2,790,000	\$ (3,180,000)
40100 Connection Fees	\$ 2,055,000	\$ 936,629	\$ (1,118,371)
40150 Springfield Omaha Sewer Charge Reimbursement	\$ -	\$ 32,000	\$ 32,000
40200 User Rate Charges	\$ -	\$ -	\$ -
40250 User Rate Charges - CWB (ISS)	\$ -	\$ 134,420	\$ 134,420
40300 Misc. Revenue	\$ -	\$ -	\$ -
40310 Federal Earmark	\$ 3,400,000	\$ 3,500,000	\$ 100,000
40320 Sarpy County ARPA Funds	\$ 7,000,000	\$ 500,000	\$ (6,500,000)
45001 Interest	\$ 150,000	\$ 105,000	\$ (45,000)
TOTAL REVENUES:	\$ 81,478,159	\$ 88,054,349	\$ 6,576,190
TOTAL RESOURCES AVAILABLE:	\$ 88,573,753	\$ 94,054,349	\$ 5,480,596
EXPENDITURES:			
Principal Repayment to NDEE for Planning Loan	\$ 500,000	\$ 500,000	\$ -
60001 Financial Advisor Fees	\$ 200,000	\$ 200,000	\$ -
60005 Consulting Fees			
60005.01 Steven Jensen Consulting	\$ 30,000	\$ 5,000	\$ (25,000)
60005.02 Christine Myers Consulting	\$ 12,000	\$ 20,500	\$ 8,500
60005.40 Midwest ROW Consulting	\$ 442,000	\$ 50,000	\$ (392,000)
Total 60005 Consulting Fees	\$ 484,000	\$ 75,500	\$ (408,500)
60006 Engineering Fees			
60006.01 Misc. Engineering Fees	\$ 20,000	\$ 50,000	\$ 30,000
60006.02 Phase 1A Engineering Design Fees	\$ 150,000	\$ -	\$ (150,000)
60006.03 Task Order 3 Engineering Design Fees	\$ 31,000	\$ 24,500	\$ (6,500)
60006.04 ISS Engineering Design Fees	\$ -	\$ -	\$ -
Total 60006 Engineering Fees	\$ 201,000	\$ 74,500	\$ (126,500)
60007 Agency Loan Admin Fees	\$ 49,000	\$ 20,625	\$ (28,375)
60010 Legal & Professional Services			
60020 Printing & Legal Notices	\$ 2,000	\$ 2,000	\$ -
60030 Insurance: Commercial Liability and Public Officials	\$ 28,500	\$ 31,350	\$ 2,850
60040 Bookkeeping, Financial Statements & Payroll Fees	\$ 60,000	\$ 150,000	\$ 90,000
60050 Audit Fees	\$ 18,000	\$ 25,000	\$ 7,000
60060 Legal Services	\$ 550,000	\$ 450,000	\$ (100,000)
60070 Other Professional Services	\$ 115,500	\$ 50,000	\$ (65,500)
60080 Rate Study Services	\$ 70,000	\$ 72,872	\$ 2,872
Total 60010 Legal & Professional Services	\$ 844,000	\$ 781,222	\$ (62,778)

SARPY COUNTY & CITIES WASTEWATER AGENCY
FY 2024 DRAFT BUDGET
07/01/2023 to 06/30/2024

	FY2023 Budget Amendment #1	Proposed FY2024 Budget	Amount Changed
60100 USSWS Project Costs			
60110 Right-of-Way, Easements, and Land Acquisitions	\$ 1,700,000	\$ 60,000	\$ (1,640,000)
60120 Springfield Creek Interceptor Sewer (SCI)	\$ 6,200,000	\$ 2,200,000	\$ (4,000,000)
60130 Industrial Sewer System (ISS)	\$ 5,700,000	\$ 1,000,000	\$ (4,700,000)
60140 Lift Stations (LS)	\$ 8,930,000	\$ 19,627,400	\$ 10,697,400
60143 Force Main, Segments 1-4 (FM)	\$ 43,360,000	\$ 58,066,000	\$ 14,706,000
60146 Zwiebel Creek Subbasin 3 Interceptor Sewer (ZC3)	\$ 5,350,000	\$ 1,390,100	\$ (3,959,900)
60148 Odor Control Equipment	\$ -	\$ 230,000	\$ 230,000
60150 SCI Bid Phase Services	\$ -	\$ -	\$ -
60160 ISS Bid Phase Services	\$ -	\$ -	\$ -
60170 SCI Construction Phase Services	\$ 415,500	\$ 50,000	\$ (365,500)
60175 HDR LS, FM & ZC3 Phase 1A Construction Phase Services	\$ 1,600,000	\$ 911,000	\$ (689,000)
60180 ISS Construction Phase Services	\$ 366,000	\$ 50,000	\$ (316,000)
60185 LS, FM & ZC3 Phase 1A Construction Testing; Surveying	\$ 315,000	\$ 297,300	\$ (17,700)
Total 60100 USSWS Project Costs	\$ 73,936,500	\$ 83,881,800	\$ 9,945,300
62000 USSWS Operations & Maintenance			
62010 ISS/Basin Electrical O&M	\$ 500	\$ 2,000	\$ 1,500
62020 ISS/Basin Grounds O&M	\$ 2,500	\$ 5,000	\$ 2,500
62030 ISS Line O&M	\$ 500	\$ 1,000	\$ 500
62040 ISS/Basin Manhole/Structure O&M	\$ 500	\$ 1,000	\$ 500
62050 ISS/Basin Misc. O&M	\$ 500	\$ 1,000	\$ 500
62060 ISS/Basin Permit Complianc	\$ 500	\$ 5,000	\$ 4,500
62070 ISS/Basin Sampling & Testing	\$ 1,200	\$ 10,000	\$ 8,800
62080 ISS/Basin Software	\$ 1,500	\$ 5,000	\$ 3,500
62090 ISS/Basin Supply Power	\$ 1,200	\$ 5,000	\$ 3,800
62100 ISS/Basin Wireless/Internet	\$ 1,200	\$ 1,500	\$ 300
62310 USSWS Electrical O&M	\$ -	\$ -	\$ -
62320 USSWS Grounds O&M	\$ 2,500	\$ 2,500	\$ -
62330 USSWS Line O&M	\$ -	\$ 55,000	\$ 55,000
62340 USSWS Manhole O&M	\$ -	\$ -	\$ -
62350 USSWS Misc. O&M	\$ 500	\$ 500	\$ -
62360 USSWS Permit Complianc	\$ 500	\$ -	\$ (500)
62370 USSWS Sampling & Testing	\$ 500	\$ -	\$ (500)
62380 USSWS SCADA System	\$ -	\$ -	\$ -
62390 USSWS Supply Power	\$ 600	\$ 25,000	\$ 24,400
62400 USSWS Wireless/Internet	\$ 600	\$ -	\$ (600)
62500 USSWS One-Call Locates	\$ -	\$ 2,500	\$ 2,500
62510 ISS One-Call Locates	\$ 300	\$ 1,500	\$ 1,200
62540 Misc. Shipping	\$ 100	\$ 500	\$ 400
62550 Contracted Services	\$ 1,000	\$ 13,600	\$ 12,600
62660 Flow Metering Expense	\$ -	\$ 350,000	\$ 350,000
62700 Omaha Capital Connection Fees	\$ -	\$ 243,190	\$ 243,190
62950 O&M Contingency Funds	\$ 10,000	\$ 10,000	\$ -
Total 62000 USSWS Operations & Maintenance	\$ 26,700	\$ 740,790	\$ 714,090
63000 Vehicles & O&M Equipment			
63001 Vehicles	\$ 60,300	\$ 88,500	\$ 28,200
63003 Large Equipment (+\$5,000)	\$ 6,000	\$ 42,100	\$ 36,100
63006 Small Equipment (-\$5,000)	\$ 3,500	\$ 15,000	\$ 11,500
63008 Equipment/Tool Rental	\$ 3,000	\$ -	\$ (3,000)
63010 Vehicle Fuel	\$ 9,000	\$ 9,600	\$ 600
63020 Equipment Fuel	\$ 1,000	\$ 7,400	\$ 6,400
63040 Vehicle Repairs & Maintenance	\$ 4,000	\$ 4,000	\$ -
63050 Equipment Repairs & Maintenance	\$ -	\$ 16,200	\$ 16,200

SARPY COUNTY & CITIES WASTEWATER AGENCY
FY 2024 DRAFT BUDGET
07/01/2023 to 06/30/2024

	FY2023 Budget Amendment #1	Proposed FY2024 Budget	Amount Changed
63070 Safety / PPE	\$ 2,000	\$ 2,000	\$ -
63090 Insurance: Commercial Automobile	\$ 3,500	\$ 3,850	\$ 350
63950 Equipment Contingency Funds	\$ 10,000	\$ 10,000	\$ -
Total 63000 Vehicles & O&M Equipment	\$ 102,300	\$ 198,650	\$ 96,350
64000 Office Equipment & Supplies			
64005 Office Supplies	\$ 300	\$ 500	\$ 200
64010 Office Tools, Equipment & Maintenance	\$ 600	\$ 1,500	\$ 900
64020 Computers, Printers & Furniture	\$ 6,000	\$ 3,000	\$ (3,000)
64030 Software / SAS	\$ 17,000	\$ 16,400	\$ (600)
64035 SCIS IT Services	\$ 12,000	\$ 12,000	\$ -
64040 Insurance: Electronic Data Processing	\$ 250	\$ 275	\$ 25
64050 Office Rental	\$ 18,000	\$ 9,000	\$ (9,000)
64060 Postage & Shipping	\$ 90	\$ 200	\$ 110
Total 64000 Office Equipment & Supplies	\$ 54,240	\$ 42,875	\$ (11,365)
65000 Personnel & Benefits			
65010 Salaries, Full Time	\$ 226,000	\$ 237,300	\$ 11,300
65012 Phone Allowance	\$ 2,400	\$ 2,400	\$ -
65020 Payroll Taxes	\$ 18,080	\$ 18,984	\$ 904
65030 Deferred Compensation	\$ 27,500	\$ 28,875	\$ 1,375
65040 Health Insurance	\$ 50,000	\$ 52,500	\$ 2,500
65045 Post-Employment Health Insurance Plan	\$ 2,845	\$ 2,987	\$ 142
65050 Dental Insurance	\$ 1,800	\$ 1,890	\$ 90
65060 Life Insurance	\$ 110	\$ 116	\$ 6
65070 Disability Insurance	\$ 800	\$ 840	\$ 40
65080 Unemployment / Benefit Payout	\$ 1,000	\$ 1,050	\$ 50
65090 Workers Compensation Insurance	\$ 12,500	\$ 13,750	\$ 1,250
65100 Uniform Allowance	\$ 2,500	\$ 1,500	\$ (1,000)
65110 Licenses / Certifications	\$ 1,500	\$ 2,000	\$ 500
65120 Books / Periodicals	\$ 500	\$ 500	\$ -
65130 Organizational Dues	\$ 1,800	\$ 2,000	\$ 200
65140 Professional Dev. / Conferences	\$ 2,000	\$ 2,500	\$ 500
65150 Travel & Lodging	\$ 2,000	\$ 2,500	\$ 500
65160 Recruitment & Onboarding	\$ 1,000	\$ -	\$ (1,000)
65170 Personnel Contingency Funds	\$ 10,000	\$ 10,000	\$ 10,000
Total 65000 Personnel & Benefits	\$ 364,335	\$ 381,692	\$ 17,357
TOTAL EXPENDITURES:	\$ 76,762,075	\$ 86,897,654	\$ 10,135,579
NET REVENUES - EXPENDITURES:	\$ 4,716,084	\$ 1,156,696	\$ (3,559,388)
ENDING MONEY MARKET BALANCE:	\$ 11,811,678	\$ 7,156,696	\$ (4,654,982)

FY 2024 Budget Adopted by Agency Governing Body: 4/26/2023

FY 2024 Budget Adopted by Sarpy County Governing Body: _____

FY 2024 Budget Adopted by Bellevue Governing Body: _____

FY 2024 Budget Adopted by Gretna Governing Body: _____

FY 2024 Budget Adopted by La Vista Governing Body: _____

FY 2024 Budget Adopted by Papillion Governing Body: _____

FY 2024 Budget Adopted by Springfield Governing Body: _____

FY 2024 Agency Budget Effective Date: _____

*Budget becomes effective upon approval by the governing bodies of all participating entities.