

Minutes of the Papillion Public Library Board of Advisors
Monday, November 13, 2023

The Board of Advisors of Papillion Public Library met in an open and public session at Sump Memorial Library on November 13, 2023 at 4:30 pm.

- A. Call to order: The meeting was called to order by Library Board Chair Melissa Panko at 4:30pm.
1. Roll call:
Present were Board Members Melissa Panko, Doug Rodgers, Erin Jones, Peggy Montgomery, and Stephanie Albers. Also present were Library Director Matt Kovar, Library Assistant Director Lacey Partlow, Adult Services Librarian Shelby Brodersen, and Library Secretary Joey Sears.
 2. Affidavit of Publication in the Sarpy County Times: Notice of the meeting was given to the Sarpy County Times, the designated method of giving notice.
 3. Public announcement that a current copy of the Open Meetings Act is posted in the meeting room.
- B. Meeting Approval Items
1. Approval of Agenda: Motion to approve the agenda: Montgomery; Second: Rodgers. Roll Vote: Panko: yes, Rodgers: yes, Jones: yes, Montgomery: yes, Albers: yes. Motion Carried.
 2. Approval of the Minutes of the October 23, 2023 Board Meeting: Motion: Jones; Second: Rodgers. Roll Vote: Panko: yes, Rodgers: yes, Jones: yes, Montgomery: yes, Albers: yes. Motion Carried.
- C. Library Director's Report
1. Correspondence and Communications: None.
 2. Financial Report: Reflective of the first month of the 23-24 fiscal year. Still not reflected are our carryover request items.
 3. Library Board Report:
 - a. We had another strong month for stats.
 - b. The door counter issues have been resolved.
 - c. Toddler Trick-or-Treat had a strong attendance, with over 400 people attending.
 - d. Both library locations will be closed November 23 and 24 for Thanksgiving.
 - e. Winter Wonderland was discussed.
 - f. The storytime break in December was discussed.
 - g. November is National Novel Writing Month. The NaNaWriMo event has had strong attendance.
 - h. The next Humanities Nebraska speaker was discussed.
 - i. Due to so many positive mentions for our storytimes, librarians from Ralston will be here to observe.
 - j. Baby Lapsit has been incredibly popular with a major spike in attendance.
 - k. Youth Services training was discussed.
 - l. Library staff serving on the City Personnel Committee was discussed.
 - m. The Library Foundation was discussed.

- n. The upcoming Midlands Matching Campaign was discussed.
- o. A new Digital Library Specialist will be starting soon.
- p. Creating an employee Onboarding Profile was discussed.
- q. Security camera upgrades were discussed.

D. Agenda Items

1. Old Business:

- a. Policy Reviews: Policy and procedure related to social media was discussed.
- b. Library Board Continuing Education: None.
- c. Approval of dates: Motion to approve the Library Board meeting dates: Albers; Second: Jones. Roll Vote: Panko: yes, Rodgers: yes, Jones: yes, Montgomery: yes, Albers: yes. Motion Carried.

2. New Business: None.

E. Administrative Reports

- 1. Committee Reports: None.
- 2. Comments from Library Board: None.
- 3. Comments from the Friends of the Library/Library Foundation: None.
- 4. Comments from the City: None.

F. Closed Session: Litigation, Personnel Matter, and Negotiations (if applicable): None.

G. Adjournment: Jones motioned to adjourn the meeting at 5:04pm. Second: Rodgers. Roll Vote: Panko: yes, Rodgers: yes, Jones: yes, Montgomery: yes, Albers: yes. Motion Carried.

Meeting adjourned at 5:04pm.

The next meeting will be December 11, 2023 at 4:30pm.