

Minutes of the Papillion Public Library Board of Advisors
Monday, October 23, 2023

The Board of Advisors of Papillion Public Library met in an open and public session at Sump Memorial Library on October 23, 2023 at 4:30 pm.

- A. Call to order: The meeting was called to order by Library Board Chair Melissa Panko at 4:30pm.
1. Roll call:
Present were Board Members Melissa Panko, Doug Rodgers, Erin Jones, Peggy Montgomery, and Stephanie Albers. Also present were Library Director Matt Kovar, Library Assistant Director Lacey Partlow, Youth Services Manager Kelly Warehime, Adult Services Librarian Shelby Brodersen, and Library Secretary Joey Sears.
 2. Affidavit of Publication in the Sarpy County Times: Notice of the meeting was given to the Sarpy County Times, the designated method of giving notice.
 3. Public announcement that a current copy of the Open Meetings Act is posted in the meeting room.
- B. Meeting Approval Items
1. Approval of Agenda: Motion to approve the agenda: Montgomery; Second: Jones. Roll vote: Panko: yes, Rodgers: yes, Jones: yes, Montgomery: yes, Albers: yes. Motion carried.
 2. Approval of the Minutes of the September 25, 2023 Board Meeting: Motion: Rodgers; Second: Jones. Roll vote: Panko: yes, Rodgers: yes, Jones: yes, Montgomery: yes, Albers: yes. Motion carried.
- C. Library Director's Report
1. Correspondence and Communications: We received a thank you letter from the Homeschool Career Fair we attended. We also received a congratulations note from Three Rivers Library System for achieving the highest level of library accreditation.
 2. Financial Report: This is reflective of the end of our fiscal year. Carry over requests were discussed. The increase of book prices was discussed.
 3. Library Board Report:
 - a. Stats were good again this month.
 - b. Our door counter had an error which halted the door count number.
 - c. We have seen an increase in interlibrary loans.
 - d. Library closures for holidays were discussed. We will be closed four days in November.
 - e. Nebraska Library Week was discussed. Adding a Beanstack BINGO challenge was discussed.
 - f. Adult programming has been doing well.
 - g. We have wrapped up our Memory Matters program for this Fall, and had 16 people attend all three events. The winner of the prize for attending mentioned how important it was to him.
 - h. Winter Wonderland will be November 25th, with storytimes during this event.
 - i. The next storywalk will be installed next Wednesday.

- j. Staff outreach was discussed.
 - k. 250 people attended our booth at the Fall Festival.
 - l. Our Adult Services Librarian, Shelby Brodersen, was interviewed on the podcast “The Book Drop”.
 - m. The newly installed dynamic floor system was discussed.
 - n. The Wellness Room was discussed.
 - o. The upcoming All Staff Development Day was discussed.
 - p. Professional Development Workshop for managers was discussed.
 - q. Part-time vacation pay has been approved.
 - r. The security camera upgrade was discussed.
- D. Agenda Items
- 1. Old Business:
 - a. Policy Reviews: None
 - b. Library Board Continuing Education: None.
 - 2. New Business:
 - a. Next year’s meeting calendar was discussed. It was noted that the Board may meet on May 20th of 2024 due to Memorial Day. Meeting on December 16th 2024 was discussed. The December election of officers was discussed.
- E. Administrative Reports
- 1. Committee Reports: None.
 - 2. Comments from Library Board: Melissa Panko mentioned attending Pioneer Paperbacks and having a great time.
 - 3. Comments from the Friends of the Library/Library Foundation: None.
 - 4. Comments from the City: None.
- F. Closed Session: Litigation, Personnel Matter, and Negotiations (if applicable): None.
- G. Adjournment: Montgomery motioned to adjourn the meeting at 5:08pm. Second: Rodgers. Roll vote: Panko: yes, Rodgers: yes, Jones: yes, Montgomery: yes, Albers: yes. Motion carried.

Meeting adjourned at 5:08pm.

The next meeting will be November 13, 2023 at 4:30pm.