

**Minutes of the Papillion Public Library Board of Advisors**  
**Monday, August 28, 2023**

**The Board of Advisors of Papillion Public Library met in an open and public session at Sump Memorial Library on August 28, 2023 at 4:30 pm.**

- A. Call to order: The meeting was called to order by Library Board Chair Melissa Panko at 4:30pm.
1. Roll call:  
Present were Board Members Melissa Panko, Doug Rodgers, Erin Jones, Peggy Montgomery, and Stephanie Albers. Also present were Library Director Matt Kovar, Library Assistant Director Lacey Partlow, Adult Services Librarian Shelby Brodersen, Library Secretary Joey Sears, and Friends of the Library President Debbie Wiemeyer.
  2. Affidavit of Publication in the Sarpy County Times: Notice of the meeting was given to the Sarpy County Times, the designated method of giving notice.
  3. Public announcement that a current copy of the Open Meetings Act is posted in the meeting room.
- B. Meeting Approval Items
1. Approval of Agenda: Motion to approve the agenda: Rodgers; Second: Montgomery. Roll Vote: Panko: yes, Rodgers: yes, Jones: yes, Montgomery: yes, Albers: yes. Motion carried.
  2. Approval of the Minutes of the July 24, 2023 Board Meeting: Motion: Montgomery; Second: Albers. Roll Vote: Panko: yes, Rodgers: yes, Jones: yes, Montgomery: yes, Albers: yes. Motion carried.
- C. Library Director's Report
1. Correspondence and Communications: The library received a thank you note from Foster Love, who uses our meeting rooms.
  2. Financial Report: The construction of the Wellness Room was discussed. The second reading of city budget is coming up and the final reading will be the last meeting of September.
  3. Library Board Report:
    - a. The included statistics reflect the second month of summer reading.
    - b. Both library locations will be closed for Labor Day.
    - c. The Papillion Book Festival was discussed.
    - d. The Summer Reading Program was a huge success, setting records with community minutes read.
    - e. Our family storytimes are very popular, with attendance averaging 80 people per storytime.
    - f. The magician program was a top youth program.
    - g. 1000 Books Before Kindergarten was discussed.
    - h. All Makerspace equipment has been moved to the new room at the Landing.
    - i. The Parks and Rec Conference at the Landing was discussed.
    - j. Outreach will be starting back up.
    - k. The new Children's Museum passes are popular.

- l. The Storywalk is going well with a new story being added soon. A new story will be added every two months.
  - m. Security camera upgrades were discussed.
  - n. The Dynamic Floor should be installed next month.
  - o. The library leadership team will be going on leadership retreat.
  - p. Two new staff members started last week.
- D. Agenda Items
1. Old Business:
    - a. Policy Reviews: None.
    - b. Library Board Continuing Education: Strategic plan goals and objectives were discussed. Online safety was discussed. Finding tasks for adult volunteers was discussed.
  2. New Business: None.
- E. Administrative Reports
1. Committee Reports: None.
  2. Comments from Library Board: There will be a birthday for the Butterfly Garden in September.
  3. Comments from the Friends of the Library/Library Foundation: Debbie Wiemeyer is the new President of Friends of the Library.
  4. Comments from the City: None.
- F. Closed Session: Litigation, Personnel Matter, and Negotiations (if applicable): None.
- G. Adjournment: Montgomery motioned to adjourn the meeting at 5:04 pm. Second: Albers. Roll Vote: Panko: yes, Rodgers: yes, Jones: yes, Montgomery: yes, Albers: yes. Motion carried.

Meeting adjourned at 5:44 pm.

The next meeting will be September 26, 2023 at 4:30 pm .